



Privacy Policy

Privacy and Data Protection Policy of the International Peace Project²⁰⁰⁰ for the Peace Games 2020, adopted by the Trustees on 17 July 2020

Charity means International Peace Project²⁰⁰⁰ ('IPP'), English registered charity no. 1101966.

GDPR means the General Data Protection Regulation.

Data Protection Officer means Peter Martin Southwood, Adviser and Hon. Secretary to the Trustees

1. Data Protection Principles

The Charity is committed to processing data in accordance with its responsibilities under the GDPR.

Article 5 of the GDPR sets out seven key principles which lie at the heart of the general data protection regime. See: <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/principles/>

2. General Provisions

- i.) This policy applies to all personal data processed by the Charity for the Peace Games 2020.
- ii.) The Data Protection Officer shall take responsibility for the Charity's ongoing compliance with this policy.
- iii.) This policy shall be reviewed at least annually by the IPP Trustees.
- iv.) The Charity is not required to register with the Information Commissioner's Office as an organisation that processes personal data and has exemption from paying a fee.

3. Lawful, Fair and Transparent Processing

- i.) For the purposes of the IPP Peace Games 2020 the Charity uses the services of a specialist software company, Award Force, to register persons who choose to become contestants according to the published eligibility criteria.

- ii.) Individuals who have registered have the right to review their online profile at any time and to withdraw from the Peace Games 2020 whenever they wish to do so.
- iii.) None of these personal details are held electronically or manually by the Data Protection Officer except in so far as he is required to communicate with contestants by email, using the official IPP address, or SMS from his password-protected devices. No IPP Trustee, or any other person outside of Award Force, has access to contestants' personal data unless, in exceptional circumstances, it is necessary for an IPP Trustee to gain access with the permission of all the IPP Trustees.

4. Lawful Purposes

- i.) All data processed by the Charity must be done on one of the following lawful bases: consent; contract; legal obligation; vital interests; public task; or legitimate interests.
- ii.) The Charity notes that the lawful basis for processing data in relation to its Peace Games 2020 is one or more of the following: consent; contract; public task; or legitimate interests.
- iii.) The consent of an intending contestant is obtained by the voluntary act of their registering with IPP through the Award Force portal and, thereafter, in their personal or, in the case of a team, collective decision to make bid(s) to win the annual International Peace Prize to be awarded between 2021 and 2023.
- iv.) Where communications are sent to individuals based on their consent, the option for the individual to revoke that consent is clearly publicised and systems are in place to ensure such revocation is reflected accurately in the Charity's systems as operated through the Award Force platform.

5. Data Minimisation

- (i) The Charity shall ensure that personal data relating to the Peace Games 2020 are adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.

6. Accuracy

- (i) The Charity shall take reasonable steps to ensure personal data is accurate.
- (ii) Where necessary for the lawful basis on which data is processed, the Charity highlights to those who have registered on the Award Force platform the need to keep their personal details up-to-date which they can do by amending their profile page at any time, as appropriate.
- (iii) The Charity also seeks the consent of each registered person for its process of verifying their identity at the Outline Bid stage of the Peace Games 2020.

7. Archiving/Removal

- i.) To ensure that personal data is kept for no longer than necessary, the Charity has an archiving/removal policy in relation to the Peace Games 2020 which it will review annually.
- ii.) This policy consists of deleting all personal data permanently as soon as practicable after a registered person withdraws, or is disqualified, from the Peace Games 2020 and, at most, within one month of that withdrawal or disqualification.
- iii.) Any registered person who opts not to submit an Outline Bid to the Peace Games 2020 will also have all their personal data permanently deleted within one month of the deadline for submission of such a bid.
- iv.) Once the Peace Games 2020 are over then the personal data of all registered persons will be permanently deleted within one month of the completion of the award process in 2023 except in the case of:
 - a. Any registered person who chooses to remain registered for future Peace Games and advises IPP accordingly;
 - b. Any award winner, so that the IPP Trustees can continue to communicate with them as appropriate in relation to past, present or future Peace Games.

8. Security

- i.) The Charity shall ensure that personal data is stored securely on the Award Force platform and, as far as is necessary for communication by email or SMS, on the Data Protection Officer's devices, using modern software that is kept up to date.
- ii.) Access to personal data shall be limited to personnel who need access and appropriate security should be in place to avoid unauthorised sharing of information.
- iii.) When personal data is deleted this should be done safely such that the data is irrecoverable.
- iv.) Appropriate back-up and disaster recovery solutions shall be in place.

9. Breach

In the event of a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data, the Charity shall promptly assess the risk to the rights and freedoms of the persons affected and, if required or appropriate, report this breach to the regulatory authorities including the Information Commissioner's Office and the Charity Commission for England and Wales.

Contact Details

In the event of any question or concern relating to this policy please write to the Data Protection Officer at hon.secretary@ipp2000.org